

Vote 2

Provincial Parliament

	2016/17			
	Main appropriation	Adjusted appropriation	Decrease	Increase
Amount to be appropriated	R130 821 000	R129 321 000	(R 1 500 000)	
Statutory appropriations	R39 155 000	R39 155 000		
Responsible Executive Authority	Speaker			
Administering Entity	Provincial Parliament			
Accounting officer	Secretary to Provincial Parliament			

Aim

The parliamentary administration will provide quality parliamentary and corporate support to enable Members to fulfil their constitutional functions and to facilitate public involvement in parliamentary activities.

By:

- providing quality support to the House and committees
- promoting public access and involvement in the law-making and oversight processes
- ensuring effective communication with all stakeholders
- ensuring seamless and synergistic parliamentary processes and systems
- investing in appropriately skilled staff
- providing a secure environment that is conducive to empowering and enabling members and staff
- implementing and adhering good corporate governance systems and monitoring mechanisms
- managing resources effectively, efficiently and economically

Changes to programme purposes, objectives and measures

No changes were made to programme purposes, objectives and measures.

Adjusted Estimates of Provincial Expenditure 2016

Programme	2016/17						
	Main appropriation	Additional appropriation					Adjusted appropriation
		Roll-overs	Unforeseeable/ unavoidable	Virements and shifts	Other adjustments	Total additional appropriation	
R'000	R'000	R'000	R'000	R'000	R'000	R'000	
1. Administration	63 656			(387)	(1 500)	(1 887)	61 769
2. Facilities for Members and Political Parties	44 238						44 238
3. Parliamentary Services	22 927			387		387	23 314
Total	130 821				(1 500)	(1 500)	129 321
Direct charge on the Provincial Revenue Fund							
Members remuneration	39 155						39 155
Total	169 976				(1 500)	(1 500)	168 476

Table 2.1: Payments and estimates per programme and per economic classification (continued)

Economic classification	2016/17						Adjusted appropriation R'000
	Main appropriation R'000	Additional appropriation				Total additional appropriation R'000	
		Roll-overs R'000	Unforeseeable/ unavoidable R'000	Virements and shifts R'000	Other adjustments R'000		
Current payments	89 915			(1 511)	(1 500)	(3 011)	86 904
Compensation of employees	57 302			(2 176)	(1 500)	(3 676)	53 626
Goods and services	32 613			665		665	33 278
Interest and rent on land							
Transfers and subsidies to	38 604						38 604
Provinces and municipalities							
Departmental agencies and accounts	30						30
Higher education institutions							
Foreign governments and international organisations	165			132		132	297
Public corporations and private enterprises							
Non-profit institutions	36 942			63		63	37 005
Households	1 467			(195)		(195)	1 272
Payments for capital assets	2 302			1 508		1 508	3 810
Buildings and other fixed structures							
Machinery and equipment	2 302			1 508		1 508	3 810
Heritage assets							
Specialised military assets							
Biological assets							
Land and subsoil assets							
Software and other intangible assets							
Payments for financial assets				3		3	3
Total	130 821				(1 500)	(1 500)	129 321

Details of adjustments to the Estimates of Provincial Expenditure 2016

Roll-overs - None

Virements and shifts of funds within vote/programme

Table 2.2: Virements and Shifting of funds

Programmes					
1. Administration					
2. Facilities for Members and Political Parties					
3. Parliamentary Services					
SHIFTING OF FUNDS WITHIN PROGRAMMES					
FROM:			TO:		
Programme/ sub-programme by economic classification	Motivation	R'000	Programme/ sub-programme by economic classification	Motivation	R'000
Programme 1: Administration			(3 227)		
Programme 1: Administration			3 227		
Sub-programme 1.1 Office of the Speaker			Sub-programme 1.1 Office of the Speaker		
Goods and services	Underspending is due to the treasury office not established in this financial year, as well as reduced telephone costs.	(147)	Payments for financial assets	Funding to cover the write-off of losses approved in terms of the debt policy.	2
Sub-programme 1.2.1: Office of the Secretary			Sub-programme 1.2.1: Office of the Secretary		
Compensation of employees	Underspending is due to the funded vacant Deputy Secretary position.	(1 290)	Goods and services	Funding for legal fees in respect of Standing Committee on Public Accounts and Financial Management of Parliament and Provincial Legislatures Act litigation.	257
Sub-programme 1.2.2: Communication and Information			Sub-programme 1.7: Information Technology		
Goods and services	The saving is due to increased efficiency measures in respect of the opening of Parliament costs.	(669)	Payment for capital assets (Machinery and equipment)	Funding to cover the acquisition of an Enterprise Resource Planning (ERP) system.	669
Sub-programme 1.2.3: Library			Sub-programme 1.7: Information Technology		
Goods and services	The saving is due to increased efficiency measures in respect of subscription costs.	(87)	Goods and services	Funding to cover the consultant fees in respect of the implementation of an Enterprise Resource Planning (ERP) system.	87

FROM:			TO:				
Programme/ sub-programme by economic classification	Motivation	R'000	Programme/ sub-programme by economic classification	Motivation	R'000		
Sub-programme 1.3: Finance			Sub-programme 3.2.2: Standing Committees				
Goods and services	Saving due to reduced Generally Recognised Accounting Practice conversion costs	(132)	Goods and services	Funding to cover the higher than anticipated travel costs related to the National Council of Provinces visit week.	132		
Sub-programme 1.4: Supply Chain Management			Sub-programme 1.4: Supply Chain Management				
Compensation of employees	Underspending is due to the Senior Asset officer position being filled later than anticipated.	(171)	Goods and services	Funding required for the increased demand and cost of printing cartridges.	171		
Sub-programme 1.5: Internal control			Sub-programme 1.7: Information Technology				
Goods and services	Saving is due to the continued support received from the Enterprise Risk Management unit within the Department of the Premier.	(150)	Goods and services	Funding to cover the consultant fees in respect of the implementation of an Enterprise Resource Planning (ERP) system.	150		
Sub-programme 1.6: Human Resources			Sub-programme 1.2.2: Communication and Information				
Compensation of employees	The budget for performance management was shifted to the relevant sub-programmes.	(401)	Compensation of employees	Funding for performance bonus paid to qualifying staff.	119		
			Sub-programme 1.2.3: Library				
			Goods and services	The saving is due to accrual based training being less than originally provided for.	(95)	Compensation of employees	Funding for performance bonus paid to qualifying staff.
			Sub-programme 1.7: Information Technology				
			Goods and services			Funding to cover the consultant fees in respect of the implementation of an Enterprise Resource Planning (ERP) system.	94
			Payments for financial assets	Funding required to cover the write-off of irrecoverable debt in respect of the debt policy.	1		
			Programme 3: Parliamentary Services				
			Sub-programme 3.1: Plenary Support				
			Compensation of employees			Funding for long service awards paid to qualifying staff.	12
			Sub-programme 3.2.2: Standing Committees				
			Goods and services			Funding to cover the higher than anticipated travel costs related to the National Council of Provinces visit week.	54
			Sub-programme 3.3: Public Education and Outreach				
			Goods and services			Funding to supplement the additional costs due to the Youth Day Celebrations, Women's Parliament as well as the High Level Panel public hearings on the Impact of Key Legislation enacted since 1994, that are not covered from Legislative Sector Support funding.	123
			Sub-programme 3.4 Hansard and Language Services				
			Compensation of employees			Funding for performance bonus paid to qualifying staff.	13
			Goods and services			Funding for increased translations/transcriptions costs.	53

FROM:			TO:		
Programme/ sub-programme by economic classification	Motivation	R'000	Programme/ sub-programme by economic classification	Motivation	R'000
Sub-programme 1.8: Security and Facilities Management			Sub-programme 1.8: Security and Facilities Management		
Goods and services	Underspending on operational leases, minor assets and kilometre costs related to Government Garage costs.	(85)	Payment for capital assets (Machinery and equipment)	Funding for Closed Circuit Television cameras and biometric readers due to additional security requirements.	85
Programme 2: Facilities for Members and Political Parties			Programme 2: Facilities for Members and Political Parties		
Sub-programme 2.1.2: Contributions			Sub-programme 2.1.2: Contributions		
Households	Underspending due to lower than anticipated retirement contributions for Members.	(195)	Foreign governments and international organisations	Funding for the 2017 Commonwealth Parliamentary Association membership subscription due in January 2017.	132
			Sub-programme 2.2.2: Constituency Allowances		
			Non-profit institutions	Funding for the higher than anticipated increase of allowances payable to political parties.	63
Programme 3: Parliamentary Services			Programme 3: Parliamentary Services		
Sub-programme 3.1: Plenary Support			Sub-programme 3.3: Public Education and Outreach		
Goods and services	Underspending due to fewer than anticipated publication of Provincial Gazettes.	(118)	Goods and services	Funding to supplement the additional costs due to the Youth Day Celebrations, Women's Parliament as well as the High Level Panel public hearings on the Impact of Key Legislation enacted since 1994, that are not covered from Legislative Sector Support funding.	118
Sub-programme 3.2.1: Committees			Sub-programme 3.2.1: Committees		
Compensation of employees	Underspending is due to positions becoming vacant in this financial year.	(485)	Goods and services	Funding to cover the higher than anticipated travel costs related to the NCOP visit week.	85
			Sub-programme 3.3 Public Education and Outreach		
			Goods and services	Funding to supplement the additional costs due to the Youth Day Celebrations, Women's Parliament as well as the High Level Panel public hearings on the Impact of Key Legislation enacted since 1994, that are not covered from Legislative Sector Support funding.	400

Other Adjustments - (R1 500 000)

Self-financing expenditure - (R1 500 000)

Realignment of Provincial Budgets: R1 500 000

Programme 1: Administration - (R1 500 000)

An amount of R1 500 000 in respect of an underspending on Compensation of Employees, due to the vacancy of the Deputy Secretary post and other posts that became vacant during the 2016/17 financial year, will be reserved for the implementation of the Enterprise Resource Planning (ERP) system in 2017/18.

Actual payments and revised spending projections for the remainder of the financial year

Table 2.3: Actual payments and revised spending projections

Programme	2016/17 Preliminary expenditure					Total Preliminary expenditure R'000
	Adjusted appropriation R'000	Actual payments April 2016 - September 2016		Projected payments October 2016 - March 2017		
		R'000	% of budget	R'000	% of budget	
1. Administration	61 769	24 901	40.31	36 868	59.69	61 769
2. Facilities for Members and Political Parties	44 238	30 703	69.40	13 535	30.60	44 238
3. Parliamentary Services	23 314	11 598	49.75	11 716	50.25	23 314
Total	129 321	67 202	51.97	62 119	48.03	129 321
Direct charge on the Provincial Revenue Fund						
Members remuneration	39 155	17 934	45.80	21 221	54.20	39 155
Total	168 476	85 136	50.53	83 340	49.47	168 476

Economic classification	2016/17 Preliminary expenditure					Total Preliminary expenditure R'000
	Adjusted appropriation R'000	Actual payments April 2016 - September 2016		Projected payments October 2016 - March 2017		
		R'000	% of budget	R'000	% of budget	
Current payments	86 904	38 385	44.17	48 519	55.83	86 904
Compensation of employees	53 626	26 033	48.55	27 593	51.45	53 626
Goods and services	33 278	12 352	37.12	20 926	62.88	33 278
Interest and rent on land						
Transfers and subsidies to	38 604	28 172	72.98	10 432	27.02	38 604
Provinces and municipalities						
Departmental agencies and accounts	30	21	70.00	9	30.00	30
Higher education institutions						
Foreign governments and international organisations	297	146	49.16	151	50.84	297
Public corporations and private enterprises						
Non-profit institutions	37 005	27 461	74.21	9 544	25.79	37 005
Households	1 272	544	42.77	728	57.23	1 272
Payments for capital assets	3 810	642	16.85	3 168	83.15	3 810
Buildings and other fixed structures						
Machinery and equipment	3 810	642	16.85	3 168	83.15	3 810
Heritage assets						
Specialised military assets						
Biological assets						
Land and subsoil assets						
Software and other intangible assets						
Payments for financial assets	3	3	100.00			3
Total	129 321	67 202	51.97	62 119	48.03	129 321

Actual payments for the financial year 2015/16

Table 2.4: Actual payments

Programme	2015/16 Actual expenditure					
	Adjusted appropriation	Actual payments April 2015 - September 2015		Actual payments October 2015 - March 2016		Total Actual expenditure
	R'000	R'000	% of budget	R'000	% of budget	R'000
1. Administration	53 015	23 877	45.04	26 578	50.13	50 455
2. Facilities for Members and Political Parties	41 719	28 662	68.70	11 493	27.55	40 155
3. Parliamentary Services	25 674	12 504	48.70	13 012	50.68	25 516
Total	120 408	65 043	54.02	51 083	42.42	116 126
Direct charge on the Provincial Revenue Fund						
Members remuneration	37 185	17 036	45.81	18 603	50.03	35 639
Total	157 593	82 079	52.08	69 686	44.22	151 765

Economic classification	2015/16 Actual expenditure					
	Adjusted appropriation	Actual payments April 2015 - September 2015		Actual payments October 2015 - March 2016		Total Actual expenditure
	R'000	R'000	% of budget	R'000	% of budget	R'000
Current payments	80 767	37 399	46.30	40 177	49.74	77 576
Compensation of employees	50 073	23 810	47.55	25 594	51.11	49 404
Goods and services	30 694	13 589	44.27	14 583	47.51	28 172
Interest and rent on land						
Transfers and subsidies to	36 412	27 004	74.16	9 516	26.13	36 520
Provinces and municipalities						
Departmental agencies and accounts	24	21	87.50			21
Universities and technikons						
Foreign governments and international organisations	150	124	82.67	162	108.00	286
Public corporations and private enterprises						
Non-profit institutions	34 838	26 118	74.97	8 736	25.08	34 854
Households	1 400	741	52.93	618	44.14	1 359
Payments for capital assets	3 204	616	19.23	1 390	43.38	2 006
Buildings and other fixed structures						
Machinery and equipment	3 204	616	19.23	1 390	43.38	2 006
Heritage assets						
Specialised military assets						
Biological assets						
Land and subsoil assets						
Software and other intangible assets						
Payments for financial assets	25	24	96.00			24
Total	120 408	65 043	54.02	51 083	42.42	116 126

Expenditure trends

Per programme

Programme 1: Administration

Expenditure for the first six months of 2016/17 amounts to R24.901 million or 40.31 per cent of the adjusted budget. For the same period in 2015/16, expenditure was R23.877 million or 45.04 per cent of the adjusted budget. The increased year-on-year expenditure of R1.024 million is mainly due to expenditure relating to legal fees, staff training and consultancy fees for the Enterprise Resource Planning system.

During the second half of the 2016/17 financial year, the projected expenditure includes:

- Enterprise Resource Planning acquisition including consultancy fees, software licencing fees and hardware
- Skills development training for staff
- Legal Fees

Programme 2: Facilities for Members and Political Parties

Expenditure for the first six months of 2016/17 amounts to R30.703 million or 69.40 per cent of the adjusted budget. For the same period in 2015/16, expenditure was R28.662 million or 68.70 per cent of the adjusted budget. The increased year-on-year expenditure of R2.041 million is mainly due to the enhanced Members' furtherance allowances and the annual increase of payments to political parties.

During the third and fourth quarters of the 2016/17 financial year, the balances of the secretarial and constituency allowances will be paid. The allowances in respect of Members enabling allowance will be processed as claims are received.

Programme 3: Parliamentary Services

Expenditure for the first six months of 2016/17 amounts to R11.598 million or 49.75 per cent of the adjusted budget. For the same period in 2015/16, expenditure was R12.504 million or 48.70 per cent of the adjusted budget. The decreased year-on-year expenditure of R906 000 is mainly due to a reduction in the expenditure for translations and transcriptions due to the implementation of the revised Language Policy.

During the second half of the 2016/17 financial year the projected expenditure includes:

- Printing of Government Gazettes
- Provision for Standing Committee meetings
- The continuation of the Hansard translation and transcription services
- Provision for Public Education and Outreach programmes, including expenditure related to the High Level Panel public hearings on the Impact of Key Legislation enacted since 1994.

Per economic classification

Current payments

Expenditure for the first six months of 2016/17 amounts to R38.385 million or 44.17 per cent of the adjusted budget. For the same period in 2015/16, the expenditure was R37.399 million or 46.30 per cent of the adjusted budget. The year-on-year expenditure increase of R986 000 is mainly due to the completion of projects from the previous financial year.

During the second half of the 2016/17 financial year the projected expenditure includes:

- Enterprise Resource Planning acquisition including consultancy fees, software licencing fees and hardware
- Skills development training for staff
- Legal Fees
- Printing of Government Gazettes
- Provision for Standing Committee meetings
- The continuation of the Hansard translation and transcription services
- Provision for Public Education and Outreach programmes, including expenditure related to the High Level Panel public hearings on the Impact of Key Legislation enacted since 1994.

Transfers and subsidies

Expenditure for the first six months of 2016/17 amounts to R28.172 million or 72.98 per cent of the adjusted budget. For the same period in 2015/16, the expenditure was R27.004 million or 74.16 per cent of the adjusted budget. The year-on-year expenditure increase of R1.168 million is mainly due to the annual increase of payments to political parties.

During the third and fourth quarters of the 2016/17 financial year, the balance of the secretarial and constituency allowances will be paid.

Payments for capital assets

Expenditure for the first six months of 2016/17 amounts to R642 000 or 16.85 per cent of the adjusted budget. For the same period in 2015/16, the expenditure was R616 000 or 19.23 per cent of the adjusted budget.

Payments for financial assets

Expenditure for the first six months of 2016/17 was R3 000, which relates to 4 cases written off in terms of the debt policy. For the same period in 2015/16, 10 cases were written off at a total value of R23 900.

Summary of receipts

Table 2.5: Summary of receipts

2016/17									
Receipts	Main Budget	Additional appropriation							Adjusted Budget
		Provincial Equitable Share	Conditional grants	Roll-overs	In-year own revenue	Shifting of funds between votes	Financing	Total	
		R'000	R'000	R'000	R'000	R'000	R'000	R'000	
Equitable share	127 764								127 764
Conditional grants									
Financing	3 000						(1 500)	(1 500)	1 500
Asset Finance Reserve									
Provincial Revenue Fund	3 000						(1 500)	(1 500)	1 500
Departmental receipts	57								57
Tax receipts									
Sales of goods and services other than capital assets	5								5
Transfers received									
Fines, penalties and forfeits									
Interest, dividends and rent on land	52								52
Sales of capital assets									
Financial transactions in assets and liabilities									
Total receipts	130 821						(1 500)	(1 500)	129 321

Details of revenue source

Financing - R1 500 000

Realignment of Provincial Budgets: R1 500 000

R1 500 000 became available in 2016/17 as a result of savings on Compensation of Employees which is to be reserved for 2017/18 for the implementation of the Enterprise Resource Planning (ERP) system.

Summary of changes to transfers and subsidies, and conditional grants

Table 2.6: Summary of transfers and subsidies per programme

Programme	2016/17						Adjusted appropriation R'000
	Main appropriation R'000	Additional appropriation				Total additional appropriation R'000	
		Roll-overs R'000	Unforeseeable/ unavoidable R'000	Virements and shifts R'000	Other adjustments R'000		
1. Administration	76						76
<i>Departmental agencies and accounts</i>	30						30
<i>Households</i>	46						46
2. Facilities for Members and Political Parties	38 496						38 496
<i>Foreign governments and international organisations</i>	165			132		132	297
<i>Non-profit institutions</i>	36 942			63		63	37 005
<i>Households</i>	1 389			(195)		(195)	1 194
3. Parliamentary Services	32						32
<i>Households</i>	32						32
Total	38 604						38 604

Payments and estimates per sub-programme and economic classification

Table 2.7: Payments and estimates per sub-programme and economic classification

Table 2.7.1: Administration

Sub-programme	2016/17						Adjusted appropriation R'000
	Main appropriation R'000	Additional appropriation				Total additional appropriation R'000	
		Roll-overs R'000	Unforeseeable/ unavoidable R'000	Virements and shifts R'000	Other adjustments R'000		
1. Office of the Speaker	6 031			(145)	(288)	(433)	5 598
2. Office of the Secretary	18 435			(1 643)	(174)	(1 817)	16 618
<i>Office of the Secretary</i>	12 116			(1 033)	(174)	(1 207)	10 909
<i>Communication and Information</i>	4 783			(550)		(550)	4 233
<i>Library</i>	1 536			(60)		(60)	1 476
3. Finance	4 364			(132)	(145)	(277)	4 087
4. Supply Chain Management	4 741				(51)	(51)	4 690
5. Internal Control	3 740			(150)	(487)	(637)	3 103
6. Human Resources	7 024			(496)	(219)	(715)	6 309
7. Information Technology	15 205			2 179	(76)	2 103	17 308
8. Security and Facilities Management	4 116				(60)	(60)	4 056
Total	63 656			(387)	(1 500)	(1 887)	61 769

Economic classification	2016/17						Adjusted appropriation R'000
	Main appropriation R'000	Additional appropriation				Total additional appropriation R'000	
		Roll-overs R'000	Unforeseeable/ unavoidable R'000	Virements and shifts R'000	Other adjustments R'000		
Current payments	61 278			(1 898)	(1 500)	(3 398)	57 880
Compensation of employees	39 900			(1 716)	(1 500)	(3 216)	36 684
Goods and services	21 378			(182)		(182)	21 196
Transfers and subsidies to	76						76
Departmental agencies and accounts	30						30
Households	46						46
Payments for capital assets	2 302			1 508		1 508	3 810
Machinery and equipment	2 302			1 508		1 508	3 810
Payments for financial assets				3		3	3
Total	63 656			(387)	(1 500)	(1 887)	61 769

Table 2.7.2: Facilities for Members and Political Parties

Sub-programme	2016/17						Adjusted appropriation R'000
	Main appropriation R'000	Additional appropriation				Total additional appropriation R'000	
		Roll-overs R'000	Unforeseeable/ unavoidable R'000	Virements and shifts R'000	Other adjustments R'000		
1. Facilities and Benefits to Members	7 296			(63)		(63)	7 233
<i>Allowances</i>	5 660						5 660
<i>Contributions</i>	1 636			(63)		(63)	1 573
2. Political Parties Support Service	36 942			63		63	37 005
<i>Secretarial Allowances</i>	10 624						10 624
<i>Constituency Allowances</i>	26 318			63		63	26 381
Total	44 238						44 238

Economic classification	2016/17						Adjusted appropriation R'000
	Main appropriation R'000	Additional appropriation				Total additional appropriation R'000	
		Roll-overs R'000	Unforeseeable/ unavoidable R'000	Virements and shifts R'000	Other adjustments R'000		
Current payments	5 742						5 742
Goods and services	5 742						5 742
Transfers and subsidies to	38 496						38 496
Foreign governments and international organisations	165			132		132	297
Non-profit institutions	36 942			63		63	37 005
Households	1 389			(195)		(195)	1 194
Total	44 238						44 238

Table 2.7.3: Parliamentary Services

Sub-programme	2016/17							
	Main appropriation	Additional appropriation					Total additional appropriation	Adjusted appropriation
		Roll-overs	Unforeseeable/ unavoidable	Virements and shifts	Other adjustments	R'000		
R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	
1. Plenary Support	2 755			(106)		(106)	2 649	
2. Committee Support	13 359			(214)		(214)	13 145	
<i>Committees</i>	10 934			(400)		(400)	10 534	
<i>Standing Committees</i>	2 425			186		186	2 611	
3. Public Education and Outreach	3 318			641		641	3 959	
4. Hansard and Language Services	3 495			66		66	3 561	
Total	22 927			387		387	23 314	

Economic classification	2016/17							
	Main appropriation	Additional appropriation					Total additional appropriation	Adjusted appropriation
		Roll-overs	Unforeseeable/ unavoidable	Virements and shifts	Other adjustments	R'000		
R'000	R'000	R'000	R'000	R'000	R'000	R'000	R'000	
Current payments	22 895			387		387	23 282	
Compensation of employees	17 402			(460)		(460)	16 942	
Goods and services	5 493			847		847	6 340	
Transfers and subsidies to	32						32	
Households	32						32	
Total	22 927			387		387	23 314	